



General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List for
MAS - Multiple Award Schedule

Contract Number: 47QRAA20D006N

Period Covered by Contract: 05/21/2020 through 05/20/2025

Pricelist current through Modification # P0001

Technology, Automation and Management (TeAM), Inc.

8280 Willow Oaks Corporate Drive Suite 620
Fairfax, VA 22031
Telephone No. (703) 347-7825

www.teamconsult.com

Business Size: Small Business

Online access to contractor ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*TM, a menu-driven database system. The INTERNET address for GSA *Advantage!*TM is <http://www.fss.gsa.gov>.

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CUSTOMER INFORMATION

1. Special Item Numbers:

SIN	SIN Description
541611	Professional Services/Business Administrative Services
611430	Professional Services/Training Services
541219	Professional Services/Budget and Financial Management Services

2. **Maximum Order:** \$1,000,000. Requirements exceeding the maximum order may be handled pursuant to clause I-FSS-125 (August 1995).

In accordance with FAR 8.404, there may be circumstances where an ordering activity finds it advantageous to request a price reduction such as where a quantity of an individual order clearly indicates the potential for obtaining a reduced price. To assist customer agencies in determining when they should seek a price decrease, a level called a Maximum Order has been established under the contract. When an agency order exceeds this maximum amount, it is recommended that the ordering activity contact the contractor for a reduced price.

(1) The contractor may:

1. Offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the Maximum Order in FAR 52.216-19);
2. Offer the lowest price available under the contract; or,
3. Decline the order; orders must be returned in accordance with FAR 52.216-19.

(2) A delivery order for quantities that exceed the Maximum Order may be placed with the contractor selected in accordance with FAR 8.404. The order will be placed under the current contract.

(3) Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-72.

3. **Minimum Order:** \$100.00

4. **Geographic Coverage:** TeAM worldwide locations.

5. **Point(s) of Production:** TeAM worldwide locations.

6. **Discount from List Prices or Statement of Net Price:** All prices herein are net.

- 7. **Quantity Discounts:** 2% for each task order valued at \$100,000.00 - \$249,000.00
3% for each task order valued at \$250,000.00- \$399,000.00
5% for each task order exceeding \$400,000.00

- 8. **Prompt Payment Terms:** 1% Net 10 days from receipt of invoice or date of acceptance, whichever is later.

- 9a. **Government Commercial Credit Card:** Government commercial credit cards are accepted.

- 9b. **Discount for Payment by Government Commercial Credit Card:** None.

- 10. **Foreign Items:** None.

- 11a. **Time of Delivery:** Time of delivery is specified in negotiated delivery/task orders.

- 11b. **Expedited Delivery:** Items available for expedited delivery are noted in this price list.

- 11c. **Overnight and Two Day Delivery:** Overnight and two day delivery are not available.

- 11d. **Urgent Requirements:** Urgent Requirements are specified in negotiated delivery/task orders.

- 12. **F.O.B. Point(s):** Destination.

- 13. **Ordering Address:**

TeAM, Inc.
8280 Willow Oaks Corporate Drive, Suite 620
Fairfax, VA 22031
ATTENTION: Charles G. Davis
Phone: 703-347-7825
Fax: 888-820-1170
Email: cdavis@teamconsult.com

14. **Payment Addresses:**

TeAM, Inc.
8280 Willow Oaks Corporate Drive, Suite 620
Fairfax, VA 22031
ATTENTION: Charles G. Davis

Electronic Funds Transfer (EFT): will be provided separately

15. **Warranty Provision:** Standard Commercial Warranty.
16. **Export Packaging Charges:** Not Applicable.
17. **Terms and Conditions of Government Commercial Credit Card Acceptance:** TeAM accepts government commercial credit cards in accordance with government commercial credit card program guidelines.
18. **Terms and Conditions of rental, maintenance, and repair:** N/A
19. **Terms and conditions of installation:** N/A
20. **Terms and conditions of repair parts:** N/A
21. **List of service and distribution points:** N/A
22. **List of participating dealers:** N/A
23. **Preventive maintenance:** N/A
24. **Year 2000 compliant:** N/A
25. **Environmental attributes:** N/A
26. **Data Universal Number System (DUNS number):** 14-700-4451
27. **Central Contractor Registration CCR:** Registered

MAS Contract Labor Category Descriptions 541611, 611430 and 541219

The following describes minimum performance expectations for all TeAM consulting levels.

- Demonstrates drive to understand each clients unique business and political atmosphere with a focus on solving client problems
- Strives to exceed client expectations
- Displays integrity by being open and honest in all interactions
- Respects all confidential matters
- Exhibits sensitivity and respect for differences in individuals perspectives, personality, style, and cultural values
- Listens to and acts on constructive feedback
- Responds in a timely manner to all company-facing responsibilities (i.e., timesheets, invoices, resume updates, attendance at mandatory company meetings, interviewing, training, etc.)
- Invests time outside of client activity to pursue activities to improve self, others, and company
- Displays professionalism in regard to appearance, attitude, and timeliness in all client and office interactions
- Contributes to and effectively shares knowledge across TeAM
- Appropriately weighs both client and personal needs to achieve the best possible balance for a given situation
- Conveys a positive image of TeAM to everyone

The following describes the role and minimum professional requirements for each consulting level within TeAM.

SIN(s) 874			Labor Category	Education	Yrs of Exp.	Functional Responsibility
1	4	7				
√		√	Administrative Assistant I	HS	1	The Administrative Assistant I works under close supervision in performing various administrative duties/tasks of a moderately complex nature, and assists in selected tasks of a more complex nature. He or she performs administrative functions related to management policies and general project operations.
√		√	Administrative Assistant II	HS	2	The Administrative Assistant II works under general supervision in performing moderately complex administrative duties and assists in specific tasks of a more complex nature. He or she performs administrative functions related to management policies and general project operations.
√		√	Associate Management Consultant I	HS	5	The Associate Management Consultant is a subject matter specialist who analyzes user needs to determine functional requirements as they apply to IT systems and solutions. He or she works with technical analysts and engineers to incorporate the functional requirements into new or existing systems and may remain involved through the design and final implementation of the resulting systems.
√		√	Management Consultant I	BS	3	Subject matter specialist who analyzes user needs to determine functional requirements as they apply to IT systems or solutions. He or she works as a member of a team and demonstrates superior oral and written communications skills.

SIN(s) 874			Labor Category	Education	Yrs of Exp.	Functional Responsibility
1	4	7				
√		√	Management Consultant II	BS	4	Subject matter specialist who analyzes user needs to determine functional requirements as they apply to IT systems or solutions. He or she works as a member of a team and demonstrates superior oral and written communications skills.
√		√	Management Consultant III	BS	6	Subject matter specialist who analyzes user needs to determine functional requirements as they apply to IT systems or solutions. He or she works as a member of a team and demonstrates superior oral and written communications skills.
√		√	Management Consultant IV	MS	4	Subject matter specialist who analyzes user needs to determine functional requirements as they apply to IT systems or solutions. He or she works as a member of a team and demonstrates superior oral and written communications skills.
√		√	Senior Management Consultant	MS	10	Subject matter specialist who analyzes user needs to determine functional requirements as they apply to IT systems or solutions. He or she works as a member of a team and demonstrates superior oral and written communications skills.
√		√	Principal Management Consultant I	MS	10	The Consultant Expert develops and applies advanced methods, theories, and research techniques in the investigation and solution of complex and difficult concept, planning, design, and/or implementation problems requiring the expert application of advanced knowledge. He or she is often the highest level of individual contributor and is normally widely recognized for achievements, technical expertise, and meritorious standing within his or her professional field.
√		√	Principal Management Consultant II	MS	15	The Consultant II serves as the senior technical architect or advisor for strategies for designing and implementing large-scale, highly complex systems involving information processing, communications, and networking. He or she is knowledgeable of state-of-the-art or emerging technologies and methodologies.
√		√	Executive Management Consultant I	MS/MA	10	Demonstrated specialized experience in consulting with executive management and in managing projects for organizational transformation that require the application of reengineering, organizational, and operational change management approaches and information technology infrastructure redesign. The Executive Management Consultant I defines, plans, and leads complex, enterprise-wide Business Reengineering engagements. He or she oversees Business Reengineering projects, including defining executive project objectives, planning, project execution, recommendation development, and solution delivery planning. He or she manages teams of client and reengineering specialists on projects and applies Business Reengineering approaches and techniques including strategic planning, business information planning, enterprise information requirements analysis, activity based costing, economic analysis, information technology architecture design, and change management to effect organizational change and improve organizational performance. The Expert provides solution options and creates and manages plans for reengineering implementation as required.

SIN(s) 874			Labor Category	Education	Yrs of Exp.	Functional Responsibility
1	4	7				
√		√	Executive Management Consultant II	MS/MA	15	Demonstrated specialized experience in consulting with executive management and in managing projects for organizational transformation that require the application of reengineering, organizational, and operational change management approaches and information technology infrastructure redesign. The Executive Management Consultant II defines, plans, and leads complex, enterprise-wide Business Reengineering engagements. He or she oversees Business Reengineering projects, including defining executive project objectives, planning, project execution, recommendation development, and solution delivery planning. He or she manages teams of client and reengineering specialists on projects and applies Business Reengineering approaches and techniques including strategic planning, business information planning, enterprise information requirements analysis, activity based costing, economic analysis, information technology architecture design, and change management to effect organizational change and improve organizational performance. The Expert provides solution options and creates and manages plans for reengineering implementation as required.
√		√	Senior Executive Management Consultant I	MS	15	The Senior Executive Management Consultant I is a subject matter – specialist who analyzes user needs to determine functional requirements as they apply to IT systems or solutions. He or she works with technical analysts and engineers to incorporate the functional –requirements into new or existing systems and may remain involved through the design and final implementation of the resulting systems. The Functional Expert demonstrates exceptional oral and written communications skills.
√		√	Project Control Specialist	BA/BS	3	Leads tasks and supervises staff in providing full financial management and administrative support to include cost estimation and analysis, budget formulation and execution, human resource planning and scheduling, and resource allocation.
√		√	Documentation Specialist	BA	4	Formulates and defines systems scope and objectives based on both user needs and a good understanding of applicable business systems and industry requirements. Conduct an analysis of business and user needs. Translates needs into proper system requirement specifications. Reviews content of technical documentation for quality. Produces technical and scientific illustrations for presentations and/or publication.
√		√	BPR Specialist	BA/BS	6	Skilled in functional process improvement techniques. Analyzes process flows and descriptions to identify and eliminate and minimize inefficiencies. Applies Activity Based Costing to determine true value of process steps and outputs. Redesigns operations to achieve improvements in timeliness, cost, quality, and service delivery.

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√		√	Emerging Technology Expert	BS/BA	10	Plans technical architecture for the business environment and develops architecture strategy to support business goals and validates architecture for validity and performance. Maps business requirements to products and provides product overview and strategy. Designs the planning process and approach as well as performs data analyses and planning. Develops, implements, and validates security requirements. Conducts pilot testing and develops written documentation to support the system. Plans and designs Internet and Intranet web sites. Conducts TCO analysis, Requirements Analysis (RA), and Business Case Analysis (BCA). Prepares business case plans or other documentation to support findings and recommendations. Conducts workflow analyses, technology assessments, and business related studies. Prepares plans for, assesses, and implements system security.
√		√	Data Modeling Analyst	BA/BS	6	Responsible for working with systems and business analysts to identify the data frameworks for proposed systems, using frameworks such as IDEF and/or entity relationships. Integrates system-level data requirements and architectures into enterprise-level architectures that meet FEA standards. Defines data elements that meet business needs and integrates elements into an overall data architecture, including meta data that describes the data elements. Develops data modes, normalizing data usage to facilitate efficient system performance. Researches current systems and processes to identify candidate data elements and structures for future systems and analyzes data elements and flows to ensure accuracy and consistency.
√		√	Business Process Analyst	BA/BS	6	Responsible for working with customers to understand business processes and workflows, and builds models of processes using frameworks incorporating quantitative information such as process times and workflow routing. Analyzes business models to identify bottlenecks and constraints to current process models as well as identifies potential improvements and reusable processes that can be implemented. Documents improved processes, provides guidance and training to staff on improved processes, and provides presentations to management on risks and benefits of new processes. Integrates system or organizational process models into enterprise-level models to ensure maximum productivity and efficiency as well as oversees and provides guidance on testing of improved processes and ultimate implementation of new processes.
√		√	Quality Assurance Analyst	BS/BA	6	Assists with the analysis, review, test, and inspection of systems, business processes, case documentation and files, records systems, and documents in accordance with approved quality procedures and standards to identify, document, quantify, and report on errors, omissions, and inconsistencies from approved standards or applicable instructions. Follows procedures to generate statistically relevant samples for populations to be reviewed. Develops statistical process controls and improvement techniques and metrics. Prepares reports of results and recommendations for improvement and logs and tracks workload consistent with task requirements.

SIN(s) 874			Labor Category	Education	Yrs of Exp.	Functional Responsibility
1	4	7				
√		√	Cost Analyst	BA/BS	6	Leads tasks and supervises staff in providing full financial management and administrative support to include cost estimation and analysis, budget formulation and execution, manpower planning and scheduling, and resource allocation. Uses automated project scheduling and cost tracking software to support critical path and integrated master planning analysis. Performs economic analyses for evaluating the total and marginal costs of alternative ways to accomplish strategic business functions. Assists in performing comparative cost studies to determine whether specified operations should be privatized or outsourced rather than remain in-house. Formulates life cycle cost-benefit analyses and applies economic and risk methodologies, tools, and techniques.
√		√	Solutions Architect	BA/BS	6	Manages the overall architecture of a technical solution, as defined by the client contract. Leads the solution architecture for medium to large complex projects and major phases of very large projects. Manages the fact-finding, analysis and development of hypothesis/conclusions, production of final reports and delivery of presentations. Responsible for ensuring sound architectural design and solution integration, and that the project delivers to client expectations on time and to budget.
√		√	Enterprise Architect	BA/BS	3	Applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Utilizes performance analysis to predict performance trends, and identify unique and systemic performance anomalies. Provides specialized knowledge of systems operations, risk management principals, and leading edge industry technologies to develop enterprise level migration and consolidation plans that result in minimum risk, optimum performance solutions.
√		√	Research Analyst	BA/BS	3	Gathers information and statistical data. Analyzes data on past performance to predict future results. Devises methods and procedures for obtaining the data they need. Often designs surveys to assess preferences through Internet, telephone, or mail responses. Evaluates data and makes recommendations to clients or employer. Provides management with information needed to make decisions on the promotion, distribution, design, and pricing of products or services. May develop promotional brochures, plans, and events.
√		√	Configuration Management Analyst	BA/BS	9	Formulates and defines systems scope and objectives based on both user needs and a good understanding of applicable business systems and industry requirements. Conducts analyses of business and user needs, documentation requirements, and translation into proper system requirement specifications. Leads tasks and supervises staff in preparing configuration management plans and procedures, performs configuration audits, monitors trouble reports and change requests, evaluates and selects tools to automate the change control process, and provides status accounting support. Assists in the evaluation, definition, standardization, and tracking of data elements and object names.

SIN(s) 874			Labor Category	Education	Yrs of Exp.	Functional Responsibility
1	4	7				
√		√	Acquisition Engineer	BA/BS	2	Supports the preparation of acquisition documentation including a statement of objectives (SOOs), statement of work (SOW) requirements, procurement plans, program descriptions, technical specifications, and other required solicitation information. Reviews Request for Proposal (RFP) packages for conformance with all aspects of relevant procurement regulations and validates independent government cost estimates (IGCEs).
√		√	Engineering Analyst	BA/BS	3	Performs a variety of engineering tasks which are broad in nature and are concerned with the design and implementation of support facilities and/or equipment. Performs engineering research, design development, and other assignments in conformance with customer specifications. Coordinates the activities of Technicians assigned to specific engineering projects.
√		√	Engineering Support Specialist	BA/BS	3	Performs operational analyses. Develops and implements operational tests and assessments. Develops and maintains functional and operating documentation. Performs assignments that are not completely standardized or prescribed, selects or adapts standard procedures or equipment, using fully applicable precedents, receives initial instructions, equipment requirements, and advice from supervisor or engineer as needed. Operates standard test equipment and records test data; extracts and compiles a variety of engineering data from field notes, manuals, and lab reports.
√		√	Scientific/ Engineering Professional	BA/BS	4	Applies engineering tools to perform system integration, configuration management, quality assurance testing, or acquisition and resource management. Analyzes, implements, or tests system components related to engineering or functional requirements of operational systems or support systems. Implements systems engineering concepts, methods and procedures. Reviews operating procedures to clarify objectives. Prepares documentation to describe system development, logic, coding, and corrections.
√		√	Data Analyst	BA/BS	4	Conducts research, collect and analyze data, monitor economic trends, or develop forecasts. Researches a wide variety of issues including energy costs, inflation, interest rates, exchange rates, business cycles, taxes, and employment levels, among others. Develops methods for obtaining the data they need. Prepares reports, including tables and charts, on research results. Presents economic and statistical concepts in a clear and meaningful way. May specialize in a particular area, but knowledge of basic economic principles is essential.
√		√	Technician	BA/BS	3	Conduct site surveys; assess and document current site network configuration and user requirements. Design and optimize network topologies. Analyze existing requirements and prepare specifications for hardware acquisitions. Prepare engineering plans and site installation Technical Design Packages. Develop hardware installation schedules. Prepare drawings documenting configuration changes at each site. Prepare site installation and test reports. Configure computers, communications devices, and peripheral equipment. Install network hardware. Train site personnel in proper use of hardware. Build specialized interconnecting cables.

SIN(s) 874			Labor Category	Education	Yrs of Exp.	Functional Responsibility
1	4	7				
√		√	Logistics Analyst	BA/BS	3	Apply logistics knowledge by supporting technical programs and engineering staff through configuration management, scheduling, and/or tracking of program assets (computers, software, test assets, etc.) as specified by engineering requirements/documentation. Assist engineers in developing architectures that incorporates advanced costing techniques and planning.
√		√	Financial Management Specialist	BA/BS	6	Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues which would require a report and recommend solutions. Principal duties may include, but is not limited to, work breakdown structures, prepare charts, tables, graphs, and diagrams to assist in analyzing problems.
√		√	Database Engineer	BA/BS	5	Experience in areas related to the administration, planning and development of computerized databases.
√	√	√	Technical Writer	BA	6	Prepares various types of publications by integrating original writing with inputs from technical and non-technical professionals. Analyzes industry standards and interprets client requirements for documentation. Researches and translates complex technical information and rewrites it for clarity and readability. Proofreads and performs editorial reviews on all forms of technical documentation. Maintains version control over documents and supporting graphics. Designs and updates communications programs/plans in support of clients.
√	√	√	Electronic Meeting Technographer	BA/BS	2	Support the meeting facilitator or Data Modeler in preparing and conducting meetings, and in meeting follow-up activities. Manipulate on-line electronic meeting software for Business Reengineering or Process Improvement sessions. Catalog, maintain, and distribute customer session data files.
√	√	√	Graphics Design Specialist/ Tech Illustrator	BA	4	Uses computer based graphics and other media to provide program-wide graphics for studies, reports, analyses and presentations. Possesses specialized skills in Web, multimedia, or video. Designs other visuals such as logos, mastheads, and illustrations for articles in technical manuals, health journals, and other publications. Develops a system for scheduling and tracking requests for graphics/artwork to insure timely and efficient completion of all work products. Uses advanced desktop publishing, page layout, or typesetting software to design and develop high quality textual and graphic compositions to communicate complex technical information.
	√		Training Manager	BA/BS	8	Training Manager manages the implementation and operation of the training programs, practices and procedures for training personnel. Responsible for staff development, supervision, and management. Designs and administers training programs to train all levels of personnel. Responsible for the development, testing, and maintenance of training curriculum to instruct customer personnel on the utilization of customer products or services. Responsible for reviewing course content, training materials and documentation. Works on complex problems where analysis of situations or data may require an in-depth evaluation of various factors. Exercises judgment within defined practices and policies in selecting methods, techniques and evaluation criteria for obtaining results.

SIN(s) 874			Labor Category	Education	Yrs of Exp.	Functional Responsibility
1	4	7				
	√		Sr. Training Specialist	BA/BS	6	Develops, directs, plans, delivers and evaluates training programs or activities to meet external customer or internal employee learning objectives. Provides direct instruction and training to customers on services, procedures, processes, techniques, tactics, products or skill development. Assignments may include needs analysis, custom course development, development of criteria for evaluating the effectiveness of course objectives, and evaluation and learning assessments. Collaborates with customer or internal functional organization to develop, enhance, and/or evaluate new or existing learning objectives and course content. May create course content, training materials, visual aids and documentation to support a variety of instructional formats such as lecture, lab exercises, field training, computer-based training (CBT), and/or web-based training (WBT).
	√		Trainer/Facilitator	BA/BS	4	Develops, directs, plans, delivers and evaluates training programs or activities to meet external customer or internal employee learning objectives. Provides direct instruction and training to customers on services, procedures, processes, techniques, tactics, products or skill development. Assignments may include needs analysis, custom course development, development of criteria for evaluating the effectiveness of course objectives, and evaluation and learning assessments. Collaborates with customer or internal functional organization to develop, enhance, and/or evaluate new or existing learning objectives and course content. May create course content, training materials, visual aids and documentation to support a variety of instructional formats such as lecture, lab exercises, field training, computer-based training (CBT), and/or web-based training (WBT).
	√		Sr. Instructional Designer	MA/MS	11	Must have extensive experience in instructional design, courseware development, curriculum design, and adult learning in support of development of computer based training. Experience with computer authoring tools and graphics packages.
	√		Sr. Interactive Developer	BA/BS	6	Accountable for developing training/gaming-specific software code and associated life cycle deliverables for PC and Mainframe applications. Interprets process, data modules, and business requirements into software code for training applications. Analyzes, designs, develops, implements and maintains moderate to complex computer programs and subsystems. Performs steps required to design, test, and code such programs. Develops procedures and operating instructions, and successfully moves programs into production. Provides production support through problem analysis and resolution to correct deficiencies. Experience working with instructional designers to design context-specific software applications. On some projects may perform some program management functions.

SIN(s) 874			Labor Category	Education	Yrs of Exp.	Functional Responsibility
1	4	7				
	√		Interactive Developer	BA/BS	4	Assists Senior Interactive Developer with developing software code and associated life cycle deliverables for PC and Mainframe applications. Interprets process, data modules, and business requirements into software code for training applications. Analyzes, designs, develops, implements and maintains moderate to complex computer programs and subsystems. Performs steps required to design, test, and code such programs. Develops procedures and operating instructions, and successfully moves programs into production. Provides production support through problem analysis and resolution to correct deficiencies. Experience working with instructional designers to design context-specific software applications.

MAS Contract Labor Category Descriptions 541219

Hourly Rates and by the Encounter

SIN(s) 520-15	Labor Category	Education	Yrs of Exp.	Functional Responsibility
√	Outpatient Medical Coder I	HS, certs in CPC-H, CPC, CCS-P and/or CCS certs are required, RHIT or RHIA are also acceptable.	2	Remote or On-site Outpatient E&M, CPT, ICD-9 (ICD9) and ICD-10 (ICD10) medical record coding. Shall code all billable care including Medical Services Accounts (MSA), all Other Health Insurance (OHI) and encounters in clinic specialties requiring expertise in a specific area of medicine. Diagnosis and procedures according to the current International Classification of Disease, Clinical Modification (ICD-10-CM) and Physicians Current Procedural Terminology, current edition (CPT/HCPCS) rules and principles and coding guidelines utilizing a computerized encoding system(s) application knowledgeable. Research/resolve problematic coding practices identified by the MTFs to include data quality discrepancy items. Code encounters in clinic specialties where a high level of coding expertise in a particular specialty is required. Shall resolve medical record documentation deficiencies through healthcare provider query and provide routine feedback to health care providers to correct future deficiencies.
√	Outpatient Medical Coder II	HS, certs in CPC-H, CPC, CCS-P and/or CCS certs are required, RHIT or RHIA are also acceptable	3	Remote or On-site Outpatient E&M, CPT, ICD-9 (ICD9) and ICD-10 (ICD10) medical record coding. Shall code all billable care including Medical Services Accounts (MSA), all Other Health Insurance (OHI) and encounters in clinic specialties requiring expertise in a specific area of medicine. Diagnosis and procedures according to the current International Classification of Disease, Clinical Modification (ICD-10-CM) and Physicians Current Procedural Terminology, current edition (CPT/HCPCS) rules and principles and coding guidelines utilizing a computerized encoding system(s) application knowledgeable. Research/resolve problematic coding practices identified by the MTFs to include data quality discrepancy items. Code encounters in clinic specialties where a high level of coding expertise in a particular specialty is required. Shall resolve medical record documentation deficiencies through healthcare provider query and provide routine feedback to health care providers to correct future deficiencies.
√	Outpatient Medical Coder III	HS, certs in CPC-H, CPC, CCS-P and/or CCS certs are required, RHIT or RHIA are also acceptable	5	Remote or On-site Outpatient E&M, CPT, ICD-9 (ICD9) and ICD-10 (ICD10) medical record coding. Shall code all billable care including Medical Services Accounts (MSA), all Other Health Insurance (OHI) and encounters in clinic specialties requiring expertise in a specific area of medicine. Diagnosis and procedures according to the current International Classification of Disease, Clinical Modification (ICD-10-CM) and Physicians Current Procedural Terminology, current edition (CPT/HCPCS) rules and principles and coding guidelines utilizing a computerized encoding system(s) application knowledgeable. Research/resolve problematic coding practices identified by the MTFs to include data quality discrepancy items. Code encounters in clinic specialties where a high level of coding expertise in a particular specialty is required. Shall resolve medical record documentation deficiencies through healthcare provider query and provide routine feedback to health care providers to correct future deficiencies.

SIN(s) 520-15	Labor Category	Education	Yrs of Exp.	Functional Responsibility
√	Outpatient Ambulatory/Inpatient Day Surgery Medical Coder	HS, certs in CPC-H, CPC, CCS-P and/or CCS certs are required, RHIT or RHIA are also acceptable	3	Remote or On-site Outpatient E&M, CPT, ICD-9 (ICD9) and ICD-10 (ICD10) medical record coding. Performs outpatient and a limited number of inpatient coding functions on a select group of patient types under supervision of revenue cycle manager. Reviews electronic health medical record documentation to ensure the complete coding of all-relevant diagnoses and procedures for hospital billing is accurate. Assigns and sequences ICD-10-CM diagnosis and CPT procedures in an accordance with advice from coding clinics/hospitals and ICD-10-CM Official Coding Guidelines and CPT Assistant (CPT/HCPCS) guidelines. Uses 3M, Genesis coding products and application systems including encoder and groupers for Diagnosis Related Groups (DRG) and Ambulatory Payment Class (APC) for Medicare reimbursement and other third-party payers for internal Advocate business/quality purposes. Demonstrated ability to code Same Day Surgery records including outpatient surgical procedures that require Ambulatory Payment Classification (APC) assignment for Medicare outpatient reimbursement. Maintains current knowledge of ICD-10-CM and CPT/HCPCS coding systems applying CMS, OIG and AHIMA Billing Rules and Regulations applicable to the reimbursement, revenue cycle methodologies.
√	Inpatient Medical Coder	HS, certs in CPC-H, CPC, CCS-P and/or CCS certs are required, RHIT or RHIA are also acceptable	3	Remote or On-site Outpatient E&M, CPT, ICD-9 (ICD9) and ICD-10 (ICD10) medical record coding. Responsible for accurate coding of all inpatient services, procedures, diagnoses and conditions, working from the appropriate documentation in the medical record. Able to identify and adhere to classification systems that include ICD-10-CM, CPT, HCPCS as well as other specialty systems as required by diagnostic category. All work is carried out in accordance with the rules, regulations and coding conventions of the American Hospital Association (AHA Coding Clinic), ICD-10, CMS, OSHPD coding guidelines. Enters patient information into the computerized inpatient medical record databases, ensuring the accuracy and integrity of the medical record abstract data prior to transmitting case to Government Reimbursement for billing. Consistently supports the precepts of corporate compliance and principles of responsibility by maintaining confidentiality, protecting the assets of the organization, acting with integrity, reporting observed fraud and abuse and complying with applicable state, federal and local laws and program policies and procedures regarding HIPAA.
√	Outpatient Medical Coder Auditor	HS, certs in CPC-H, CPC, CCS-P and/or CCS certs are required, RHIT or RHIA are also acceptable	3	Remote or On-site Outpatient CPT, ICD-9 (ICD9) and ICD-10 (ICD10) medical record coding. Conduct audits of government coded medical records, the audit shall assess compliance with Department of Defense (DoD) requirements and industry standards, such as the use of modifiers, procedure sequencing and linkage of procedures to diagnosis codes to support medical necessity of services. The auditor shall use the government's auditing tool of choice. Shall verify patient identification and demographic information, chief complaint/reason for visit, encounter date, assignment of diagnoses, procedures documentation and provider's signature for all outpatient record audits. The audit shall include a comparison of the auditor's coded record against the original coded record and a comparison of Relative Value Unit (RVUs).

SIN(s) 520-15	Labor Category	Education	Yrs of Exp.	Functional Responsibility
√	Inpatient Medical Coder Auditor	HS, certs in CPC-H, CPC, CCS- P and/or CCS certs are required, RHIT or RHIA are also acceptable	3	Remote or On-site Inpatient CPT, ICD-9 (ICD9) and ICD-10 (ICD10) medical record coding. Conduct audits of government coded medical records, the audit shall assess compliance with Department of Defense (DoD) requirements and industry standards, such as the use of modifiers, procedure sequencing and linkage of procedures to diagnosis codes to support medical necessity of services. The auditor shall use the government's auditing tool of choice. Shall verify patient identification and demographic information, chief complaint/reason for visit, encounter date, assignment of diagnoses, procedures documentation and provider's signature for all inpatient record audits. The audit shall include a comparison of the auditor's coded record against the original coded record and a comparison of Relative Value Unit (RVUs).
√	Clinical Documentation Specialist	BS Health Info Mgmt., nursing currently licensed as a Registered Nurse; current cert. in a health info mgmt or coding	3	Functional experience in coding and health information management with progressive management responsibilities; be familiar with all government healthcare reimbursement systems; have experience working collaboratively with diverse groups in a healthcare environment; be successful in interacting effectively with physicians; possess excellent speaking, writing and teaching skills; and have the ability to analyze large amounts of data to identify trends. Facilitates modifications to clinical documentation to support appropriate reimbursement for level of care rendered to all patients with DRG based payer. Knowledge of DRG payer issues, documentation opportunities, clinical documentation requirements, and referral policies/ procedures. Ensures accuracy and completeness of clinical information used for measuring and reporting physician and hospital outcomes. Assists in screening process, makes referrals, collaborates with case managers and clinical nurse specialists to ensure continuity of patient care and validates clinical documentation with plan of care. Updates clinical documentation tracking tool (determined by facility) for discharges to reflect changes in status, procedures/treatments; queries physician to finalize diagnoses. Educates internal staff of clinical documentation opportunities, coding and reimbursement issues, as well as performance improvement methodologies. Reviews clinical issues with coding staff to assign proper DRG. Tracks response to queries sent to physicians and trends. Maintains thorough and current knowledge of clinical care and treatment of assigned patient populations to critically assess appropriateness of documentation. Serves as member of Clinical Documentation Specialist work group.

SIN(s) 520-15	Labor Category	Education	Yrs of Exp.	Functional Responsibility
√	Medical Coding Trainer	AA certs in CPC-H, CPC, CCS- P and/or CCS certs are required, RHIT or RHIA are also acceptable	5	The primary focus of training is to increase the accuracy of medical encounter coding by improving code assignment and clinical documentation. Shall work with the government to develop training that is specific to the clinical services provided by the MTF and shall incorporate standardized training guidance provided in the Coding Program Management and Training Guidelines to facilitate evolving requirements. The trainer works with the MTF personnel and the AHLTA sustainment trainers in the performance of these services. Training topics shall include the current ICD version; Current Procedural Terminology (CPT) codes and conventions; inpatient and outpatient documentation; RVU/RWP documentation and coding; residency specific issues (as applicable); use of Healthcare Common Procedural Coding System (HCPCS) and CPT codes; inpatient and outpatient query processes; Medicare Severity-Diagnosis Related Group (MS-DRG) validation and industry coding classification updates. Responsible to ensure training materials are continuously updated to relay the most current and relevant information. The curriculum shall include specific information and examples relevant to the clinical area for which the training is provided.

Allowable Substitutions of Education and Experience

Required Education	Actual Education Obtained	Additional Years of Experience Credited the TeAM Employee
Ph.D.	MA/MS	4
Ph.D.	BA/BS	6
MA/MS	BA/BS	2
BA/BS	HS/GED	4

Example: MS/MA degree = BS/BA + two (2) years of relevant experience, or six (6) years of relevant experience.

NOTE: Relevant Experience means the type of experience similar to the labor category requirements for the specific labor category contemplated.

Service Contract Labor Standards/Service Contract Act (SCLS/SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Administrative Assistant I	01020 Administrative Assistant	5000-5852
Administrative Assistant II	01020 Administrative Assistant	5000-5852

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

MAS SCHEDULE PRICE LIST

Professional Services/Business Administrative (SIN 541611), Training Services (SIN 611430), Professional Services/Budget and Financial Management Services (SIN 541219)

If the agency Contracting Officer chooses to purchase from these SINs on a firm fixed price Task/Delivery Order basis, the total price shall be established at the time of the order and will be based on the prices offered herein.

If the agency Contracting Officer chooses to purchase from these SINs on a Labor Hour basis, the resultant Task/Delivery Order shall specify the Not To Exceed price, the Labor Category(ies) proposed (with the hourly and daily rates for each), and the Other Direct Costs (ODCs).

Labor Categories Pricing

Item	SIN	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
1	541611	Admin I	Customer	\$36.60	\$37.41	\$38.23	\$39.07	\$39.93
2	541611	Admin II	Customer	\$43.04	\$43.99	\$44.96	\$45.95	\$46.96
3	541611	Associate Mgmt. Consultant	Customer	\$52.71	\$53.86	\$55.05	\$56.26	\$57.50
4	541611	Management Consultant I	Customer	\$61.61	\$62.97	\$64.35	\$65.77	\$67.22
5	541611	Management Consultant II	Customer	\$74.62	\$76.26	\$77.94	\$79.65	\$81.41
6	541611	Management Consultant III	Customer	\$85.67	\$87.56	\$89.48	\$91.45	\$93.46
7	541611	Management Consultant IV	Customer	\$101.51	\$103.74	\$106.03	\$108.36	\$110.74
8	541611	Sr. Mgmt. Consultant	Customer	\$121.44	\$124.11	\$126.84	\$129.63	\$132.49
9	541611	Principal Mgmt. Consultant I	Customer	\$151.68	\$155.01	\$158.42	\$161.91	\$165.47
10	541611	Principal Mgmt. Consultant II	Customer	\$180.35	\$184.32	\$188.38	\$192.52	\$196.76
11	541611	Executive Mgmt Consultant I	Customer	\$200.67	\$205.08	\$209.60	\$214.21	\$218.92
12	541611	Executive Mgmt Consultant II	Customer	\$200.68	\$205.09	\$209.60	\$214.21	\$218.93
13	541611	Sr. Exec. Mgmt. Consultant	Customer	\$245.15	\$250.54	\$256.05	\$261.69	\$267.44
14	541611	Project Control Specialist	Customer	\$85.66	\$87.54	\$89.47	\$91.44	\$93.45
15	541611	Documentation Specialist	Customer	\$68.47	\$69.97	\$71.51	\$73.09	\$74.69
16	541611	BPR Specialist	Customer	\$126.75	\$129.54	\$132.39	\$135.30	\$138.28
17	541611	Emerging Technology Expert	Customer	\$187.85	\$191.99	\$196.21	\$200.53	\$204.94
18	541611	Data Modeling Analyst	Customer	\$122.01	\$124.70	\$127.44	\$130.25	\$133.11
19	541611	Business Process Analyst	Customer	\$75.75	\$77.42	\$79.12	\$80.86	\$82.64
20	541611	Quality Assurance Analyst	Customer	\$103.95	\$106.24	\$108.58	\$110.97	\$113.41
21	541611	Cost Analyst	Customer	\$82.39	\$84.20	\$86.05	\$87.95	\$89.88
22	541611	Solutions Architect	Customer	\$127.33	\$130.13	\$132.99	\$135.92	\$138.91
23	541611	Enterprise Architect	Customer	\$115.11	\$117.64	\$120.23	\$122.88	\$125.58
24	541611	Research Analyst	Customer	\$87.24	\$89.16	\$91.12	\$93.12	\$95.17
25	541611	Configuration Management Analyst	Customer	\$59.85	\$61.16	\$62.51	\$63.88	\$65.29
26	541611	Acquisition Engineer	Customer	\$92.84	\$94.88	\$96.97	\$99.10	\$101.28
27	541611	Engineering Analyst	Customer	\$87.02	\$88.93	\$90.89	\$92.89	\$94.93
28	541611	Engineering Support Specialist	Customer	\$77.74	\$79.45	\$81.20	\$82.98	\$84.81
29	541611	Scientific/ Engineering Professional	Customer	\$118.46	\$121.07	\$123.73	\$126.45	\$129.23
30	541611	Data Analyst	Customer	\$89.25	\$91.22	\$93.22	\$95.27	\$97.37

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31	541611	Technician	Customer	\$67.81	\$69.30	\$70.83	\$72.39	\$73.98
32	541611	Logistics Analyst	Customer	\$84.85	\$86.71	\$88.62	\$90.57	\$92.56
33	541611	Financial Management Specialist	Customer	\$107.65	\$110.02	\$112.44	\$114.91	\$117.44
34	541611	Database Engineer	Customer	\$90.25	\$92.23	\$94.26	\$96.34	\$98.46
35	541611	Technical Writer	Customer	\$71.12	\$72.69	\$74.29	\$75.92	\$77.59
36	541611	Electronic Meeting Technographer	Customer	\$43.25	\$44.20	\$45.17	\$46.17	\$47.18
37	541611	Graphics Design Specialist/ Tech Illustrator	Customer	\$85.86	\$87.75	\$89.68	\$91.66	\$93.67
38	611430	Training Manager	Customer	\$114.93	\$117.46	\$120.05	\$122.69	\$125.39
39	611430	Sr. Training Specialist	Customer	\$91.39	\$93.41	\$95.46	\$97.56	\$99.71
40	611430	Trainer/Facilitator	Customer	\$77.54	\$79.25	\$80.99	\$82.77	\$84.59
41	611430	Sr. Instructional Designer	Customer	\$125.50	\$128.26	\$131.08	\$133.97	\$136.91
42	611430	Sr. Interactive Developer	Customer	\$122.95	\$125.66	\$128.42	\$131.25	\$134.13
43	611430	Interactive Developer	Customer	\$108.28	\$110.66	\$113.10	\$115.58	\$118.13
44	541611	Admin I	Contractor	\$40.22	\$41.11	\$42.01	\$42.94	\$43.88
45	541611	Admin II	Contractor	\$47.30	\$48.35	\$49.41	\$50.50	\$51.61
46	541611	Associate Mgmt. Consultant	Contractor	\$57.93	\$59.21	\$60.51	\$61.84	\$63.20
47	541611	Management Consultant I	Contractor	\$67.70	\$69.19	\$70.71	\$72.26	\$73.85
48	541611	Management Consultant II	Contractor	\$82.00	\$83.80	\$85.65	\$87.53	\$89.46
49	541611	Management Consultant III	Contractor	\$94.14	\$96.21	\$98.32	\$100.49	\$102.70
50	541611	Management Consultant IV	Contractor	\$111.55	\$114.00	\$116.51	\$119.07	\$121.69
51	541611	Sr. Mgmt. Consultant	Contractor	\$133.45	\$136.39	\$139.39	\$142.45	\$145.59
52	541611	Principal Mgmt. Consultant I	Contractor	\$166.68	\$170.35	\$174.09	\$177.92	\$181.84
53	541611	Principal Mgmt. Consultant II	Contractor	\$198.18	\$202.54	\$206.99	\$211.55	\$216.20
54	541611	Executive Mgmt Consultant I	Contractor	\$220.52	\$225.38	\$230.33	\$235.40	\$240.58
55	541611	Executive Mgmt Consultant II	Contractor	\$242.50	\$247.83	\$253.29	\$258.86	\$264.55
56	541611	Sr. Exec. Mgmt. Consultant	Contractor	\$258.58	\$264.27	\$270.08	\$276.02	\$282.10
57	541611	Project Control Specialist	Contractor	\$90.78	\$92.78	\$94.82	\$96.91	\$99.04
58	541611	Documentation Specialist	Contractor	\$73.70	\$75.32	\$76.98	\$78.67	\$80.40
59	541611	BPR Specialist	Contractor	\$150.45	\$153.76	\$157.14	\$160.60	\$164.13
60	541611	Emerging Technology Expert	Contractor	\$195.45	\$199.75	\$204.14	\$208.63	\$213.22
61	541611	Data Modeling Analyst	Contractor	\$135.95	\$138.94	\$141.99	\$145.12	\$148.31
62	541611	Business Process Analyst	Contractor	\$88.39	\$90.34	\$92.32	\$94.36	\$96.43
63	541611	Quality Assurance Analyst	Contractor	\$112.18	\$114.64	\$117.17	\$119.74	\$122.38
64	541611	Cost Analyst	Contractor	\$84.96	\$86.83	\$88.74	\$90.69	\$92.68
65	541611	Solutions Architect	Contractor	\$136.03	\$139.03	\$142.09	\$145.21	\$148.41
66	541611	Enterprise Architect	Contractor	\$124.85	\$127.59	\$130.40	\$133.27	\$136.20
67	541611	Research Analyst	Contractor	\$89.96	\$91.94	\$93.96	\$96.03	\$98.14
68	541611	Configuration Management Analyst	Contractor	\$65.59	\$67.04	\$68.51	\$70.02	\$71.56
69	541611	Acquisition Engineer	Contractor	\$103.15	\$105.42	\$107.74	\$110.11	\$112.54
70	541611	Engineering Analyst	Contractor	\$98.09	\$100.25	\$102.45	\$104.71	\$107.01
71	541611	Engineering Support Specialist	Contractor	\$84.73	\$86.59	\$88.50	\$90.45	\$92.44
72	541611	Scientific/ Engineering Professional	Contractor	\$129.76	\$132.62	\$135.54	\$138.52	\$141.57
73	541611	Data Analyst	Contractor	\$97.85	\$100.00	\$102.20	\$104.45	\$106.75
74	541611	Technician	Contractor	\$71.74	\$73.32	\$74.93	\$76.58	\$78.26
75	541611	Logistics Analyst	Contractor	\$91.25	\$93.25	\$95.31	\$97.40	\$99.54
76	541611	Financial Management Specialist	Contractor	\$113.42	\$115.92	\$118.47	\$121.08	\$123.74
77	541611	Database Engineer	Contractor	\$96.95	\$99.09	\$101.27	\$103.49	\$105.77
78	541611	Technical Writer	Contractor	\$77.51	\$79.22	\$80.96	\$82.74	\$84.56
79	541611	Electronic Meeting Technographer	Contractor	\$49.65	\$50.74	\$51.86	\$53.00	\$54.16
80	541611	Graphics Design Specialist/ Tech Illustrator	Contractor	\$91.55	\$93.57	\$95.62	\$97.73	\$99.88
81	611430	Training Manager	Contractor	\$118.52	\$121.13	\$123.79	\$126.51	\$129.30
82	611430	Sr. Training Specialist	Contractor	\$94.25	\$96.32	\$98.44	\$100.61	\$102.82
83	611430	Trainer/Facilitator	Contractor	\$79.96	\$81.72	\$83.52	\$85.35	\$87.23
84	611430	Sr. Instructional Designer	Contractor	\$132.25	\$135.16	\$138.14	\$141.18	\$144.28
85	611430	Sr. Interactive Developer	Contractor	\$130.15	\$133.01	\$135.94	\$138.93	\$141.99
86	611430	Interactive Developer	Contractor	\$115.76	\$118.31	\$120.91	\$123.57	\$126.29
87	541219	Outpatient Medical Coder I	Contractor	\$53.23	\$54.40	\$55.60	\$56.82	\$58.07
88	541219	Outpatient Medical Coder II	Contractor	\$59.97	\$61.28	\$62.63	\$64.01	\$65.42
89	541219	Outpatient Medical Coder III	Contractor	\$68.53	\$70.03	\$71.57	\$73.15	\$74.76
90	541219	Outpatient Medical Coder I	Customer	\$51.62	\$52.76	\$53.92	\$55.10	\$56.32
91	541219	Outpatient Medical Coder II	Customer	\$58.15	\$59.43	\$60.74	\$62.07	\$63.44
92	541219	Outpatient Medical Coder III	Customer	\$66.45	\$67.91	\$69.41	\$70.94	\$72.50
93	541219	Outpatient encounter I	Contractor	\$6.42	\$6.56	\$6.70	\$6.85	\$7.00
94	541219	Outpatient encounter II	Contractor	\$6.91	\$7.06	\$7.22	\$7.38	\$7.54
95	541219	Outpatient encounter III	Contractor	\$7.41	\$7.57	\$7.73	\$7.91	\$8.08
96	541219	Outpatient encounter I	Customer	\$5.92	\$6.05	\$6.19	\$6.32	\$6.46
97	541219	Outpatient encounter II	Customer	\$6.42	\$6.56	\$6.70	\$6.85	\$7.00
98	541219	Outpatient encounter III	Customer	\$6.91	\$7.06	\$7.22	\$7.38	\$7.54

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99	541219	Outpatient Ambulatory/Inpatient Day Surgery Medical Coder	Contractor	\$68.53	\$70.03	\$71.57	\$73.15	\$74.76
100	541219	Outpatient Ambulatory/Inpatient Day Surgery Medical Coder	Customer	\$66.45	\$67.91	\$69.41	\$70.94	\$72.50
101	541219	Outpatient Ambulatory/Inpatient Day Surgery Medical Coder	Contractor	\$7.41	\$7.57	\$7.73	\$7.91	\$8.08
102	541219	Outpatient Ambulatory/Inpatient Day Surgery Medical Coder	Customer	\$6.91	\$7.06	\$7.22	\$7.38	\$7.54
103	541219	Inpatient Medical Coder	Contractor	\$72.38	\$73.97	\$75.60	\$77.26	\$78.96
104	541219	Inpatient Medical Coder	Customer	\$69.41	\$70.94	\$72.50	\$74.10	\$75.73
105	541219	Inpatient encounter Medical Coder	Contractor	\$17.21	\$17.59	\$17.98	\$18.37	\$18.78
106	541219	Inpatient encounter Medical Coder	Customer	\$16.79	\$17.16	\$17.53	\$17.92	\$18.31
107	541219	Outpatient Medical Coding Auditor	Contractor	\$71.49	\$73.06	\$74.67	\$76.31	\$77.99
108	541219	Outpatient Medical Coding Auditor	Customer	\$68.53	\$70.03	\$71.57	\$73.15	\$74.76
109	541219	Outpatient encounter Medical Coding Auditor	Contractor	\$7.41	\$7.57	\$7.73	\$7.91	\$8.08
110	541219	Outpatient encounter Medical Coding Auditor	Customer	\$6.91	\$7.06	\$7.22	\$7.38	\$7.54
111	541219	Inpatient Medical Coding Auditor	Contractor	\$73.46	\$75.08	\$76.73	\$78.42	\$80.14
112	541219	Inpatient Medical Coding Auditor	Customer	\$70.50	\$72.05	\$73.64	\$75.26	\$76.91
113	541219	Inpatient encounter Medical Coding Auditor	Contractor	\$17.70	\$18.09	\$18.49	\$18.90	\$19.31
114	541219	Inpatient encounter Medical Coding Auditor	Customer	\$17.31	\$17.69	\$18.08	\$18.48	\$18.88
115	541219	Clinical Documentation Specialist	Contractor	\$93.80	\$95.87	\$97.98	\$100.13	\$102.33
116	541219	Clinical Documentation Specialist	Customer	\$90.84	\$92.84	\$94.88	\$96.97	\$99.10
117	541219	Medical Coding Trainer	Contractor	\$78.99	\$80.73	\$82.51	\$84.32	\$86.18
118	541219	Medical Coding Trainer	Customer	\$77.02	\$78.71	\$80.44	\$82.21	\$84.02